



**MCAA18** MARCH 25-29

# MCAA 2018 Annual Convention

MARCH 25-29, 2018

SAN ANTONIO, TX

**Attendee Information** (please use one form per primary attendee from each company)

Primary Attendee \_\_\_\_\_ Badge Name \_\_\_\_\_  
 Primary's Cell # \_\_\_\_\_ Primary's E-mail \_\_\_\_\_  
 Spouse Name \_\_\_\_\_ Badge Name \_\_\_\_\_  
 Spouse's Cell # \_\_\_\_\_ Spouse's E-mail \_\_\_\_\_  
 Guest/Family \_\_\_\_\_ Age (if under 18) \_\_\_\_\_  
 Guest/Family \_\_\_\_\_ Age (if under 18) \_\_\_\_\_  
 Company \_\_\_\_\_ Job Title \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 E-mail address to send registration confirmation \_\_\_\_\_

Primary Registration Type	Qty	Early Bird Jan. 12	Regular Feb. 23	Late After Feb. 23	Additional Registrations & Options	Qty	Early Bird Jan. 12	Regular Feb. 23	Late After Feb. 23
Registration Received by:									
<b>Contractor/Member Employee</b>		<b>\$2295</b>	\$2495	\$2695	<b>Spouse</b>		<b>\$795</b>	\$895	\$995
<b>Manufacturer/Supplier</b>		<b>\$2295</b>	\$2495	\$2695	<b>Family/Guest</b> (18 yrs. & over)		<b>\$795</b>	\$895	\$995
<b>Local Association Executive</b>		<b>\$2295</b>	\$2495	\$2695	<b>Teen</b> (age 13-17) *		<b>\$500</b>	\$500	\$500
<b>United Association</b>		<b>\$2295</b>	\$2495	\$2695	<b>Youth</b> (age 5-12) **		<b>\$300</b>	\$300	\$300
<b>Sponsored Non-Member</b> <i>Please include the signature of the Local Association Executive</i>		<b>\$2295</b>	\$2495	\$2695	<b>Annual Golf Tournament</b> Sunday, March 25 (limited to 240 players)		<b>\$150</b>	\$150	\$150

**Registrations cannot be processed without payment.**

**Total Amount: \$ \_\_\_\_\_**

\* Teen Registration includes: MCAA general sessions, the recreational activities, all social events and education sessions.

\*\* Youth Registration includes: MCAA general sessions, the opening event, the recreational activities and dessert party. **Children under 12 are not invited to Wednesday evening dinner and concert.**

**Hotel & Room Selection** (if you require more than one room, please indicate your request on the next page)

Please indicate your first, second and third room preferences and MCAA will make every effort to obtain the accommodations of your choice. MCAA will notify you if your selections cannot be filled. **Please review the Hotel Reservation Information & Payment section on page two.**

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_ # of People in Room \_\_\_\_\_

E-mail address for hotel confirmation \_\_\_\_\_ Marriott Rewards Number \_\_\_\_\_

♿ Please contact the MCAA Meetings Department at (301) 869-5800 if you require special accommodations to fully participate.

Do you have any special hotel requirements or food allergies? \_\_\_\_\_

JW Marriott San Antonio Hill Country									
Room Type	Bed Type		Rate per Night	Preference (1st, 2nd,3rd)	Room Type	Bed Type		Rate per Night	Preference (1st, 2nd ,3rd)
	King	2 Beds				King	2 Beds		
Resort View no Balcony	Sold Out		\$385		Pool View no Balcony	Sold Out		\$440	

For Suite inquiries, please contact [MCAA Meetings Department](mailto:eventregistration@mcaa.org) at [eventregistration@mcaa.org](mailto:eventregistration@mcaa.org).



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## Convention Registration Payment

Credit card payments will be accepted for both your convention registration and your hotel reservation. Checks are also welcome, although **reservations are not processed until MCAA has received payment**. Reservations with faxed copies of checks are not processed.

### Primary Attendee Name \_\_\_\_\_

AMEX       MC       VISA       Check (made payable to MCAA)

Account Number \_\_\_\_\_ Expiration \_\_\_\_\_  
 Cardholder Name \_\_\_\_\_ Billing ZIP Code \_\_\_\_\_  
 Signature \_\_\_\_\_

### MCAA Registration Cancellation & Refund Policy

If it becomes necessary to cancel your participation, please send written notification to MCAA. You will receive a full registration refund if you cancel by **February 23, 2018**. *Substitutions are always welcome.*

## Hotel Reservation Information & Payment

Space at the *JW Marriott San Antonio Hill Country* is at a premium. All room reservations are on a first-come, first served basis. Room reservations received after **February 23, 2018** cannot be guaranteed.

- A deposit in the amount of **three nights'** stay is necessary to reserve your accommodation request.
- Room reservations will not be accepted without a guarantee by credit card or check payable to *JW Marriott San Antonio Hill Country*.
- The balance of the hotel stay will be due to the hotel upon check out.
- Rates are subject to current local sales and occupancy taxes equaling 16.75%.
- **You will receive your Marriott Confirmation three weeks prior to arrival.**

**If the cardholder is not present upon check-in, a credit card authorization form provided by the hotel must be completed.**

If you would like to use a check or credit card **other than the one provided above** for your hotel deposit, please indicate it below:

Credit Card is Same as Above       Check (payable to JW Marriott San Antonio Hill Country)       AMEX  
 MC       VISA

Account Number \_\_\_\_\_ Expiration \_\_\_\_\_  
 Cardholder Name \_\_\_\_\_ Billing ZIP Code \_\_\_\_\_  
 Signature \_\_\_\_\_

### Need additional Room Reservation?

If yes, indicate preferred hotel and room type: \_\_\_\_\_  
 Special requirements for the additional room? \_\_\_\_\_  
 Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_ # of People in Room \_\_\_\_\_

**Please return this form by FAX to 1(240) 238-2699 or by mail to MCAA Meeting Dept., 1385 Piccard Dr., Rockville, MD 20850**

- If you have any questions please contact MCAA Meetings Department at (301) 869-5800 or email [eventregistration@mcaa.org](mailto:eventregistration@mcaa.org).
- Our business hours are 9:00 a.m. – 5:00 p.m. Eastern Time, Monday through Friday.